

Memorandum of Understanding

This Memorandum of Understanding Agreement is made by and between The Texas Juvenile Justice Department (TJJD) and Randall County Juvenile Probation Department (JPD) to provide programming to TJJD parole youth.

The purpose of this Agreement is to establish the services probation departments receiving certain grants will provide for youth on TJJD parole. The JPD has received funding from TJJD in the form of discretionary state aid (DSA) for a community project that services both probation and parole youth. The Community Project is a DSA grant created to comply with Section 223.001(c) of the Texas Human Resources Code. The goal of the Community Project grant is to encourage the development or enhancement of programs and services in the community that:

- implement research-driven practices based on the principles of the risk-need-responsivity model;
- use data to evaluate and inform program design;
- are trauma-responsive;
- keep youth closer to home; and
- result in demonstrable recidivism reduction.

JPD understands or will perform the following:

- keep all information about TJJD youth that are referred for services confidential and share information only with TJJD;
- deliver TJJD youth services up to the working day before a youth's 19th birthday, if needed;
- assess youth referred for appropriateness to be treated in the grant program and provide written acceptance or explanation of reason for denial to the referring parole officer;
- work with accepted TJJD youth on parole as detailed in the TJJD grant proposal;
- contact the TJJD parole officer if the JPD becomes aware that a parolee experiences a behavioral health or substance use crisis;
- provide TJJD information on the youth's progress in services through monthly progress reports and sign-in sheets;
- notify the TJJD parole officer within one business day if a TJJD youth fails to attend required services; and
- in the event of a parole revocation hearing arising out of an incident involving the services, will have a person with first-person knowledge of the incident available to testify at the parole revocation hearing.

TJJD understands and will perform the following:

- identify and refer paroled youth that may meet minimum program requirement for services;
- provide the youth's TJJD assessment, treatment plan, and discharge/transition summary or other treatment records and recommendations for treatment based on the youth's risk and protective factors with the referral for services;
- communicate major changes to the youth's parole case plan or parole conditions as needed;
- monitor all treatment progress; and
- maintain regular communication with JPD personnel regarding the youth's progress and continued need for services.

Term and Termination

This is the entire Agreement between the parties concerning the subject matter hereof and supersedes any prior agreement, written or oral. There shall be no modification or amendment of this Agreement unless agreed to by both parties in writing.

The initial term of this agreement shall commence on the effective date and shall continue through **fiscal year 2026**. Thereafter, all changes to the MOU will need to be signed by the JPD and TJJD officials.

Chief Probation Officer Name	Signature	Date
Cloyce Barton		3-31-25
TJJD Executive Director Name	Signature	Date
Shandra Carter		3/27/25